



Date: June 07, 2022  
Current Meeting: June 16, 2022  
Board Meeting: June 23, 2022

## BOARD MEMORANDUM

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors

**THROUGH:** President/CEO Inez P. Evans

**FROM:** Director of Risk and Safety Brian Clem

**SUBJECT:** Consideration and approval of IPTC's, **Public Transportation Agency Safety Plan (PTASP)** yearly revisions for 2022

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### ACTION ITEM A – 3

#### RECOMMENDATION:

In a manner consistent with best business practices and Bipartisan Infrastructure Law changes to the Public Transportation Agency Safety Plan (PTASP) requirements at 49 U.S.C § 5329 (d) it is requested that the Board and CEO accept and approve the revisions to the IPTC PTASP related to Safety and Security Committees (SSC), Infectious Disease Exposure, Safety Performance Targets, and Training for Assault Awareness and Prevention for Transit Operators.

#### BACKGROUND:

Congress requires operators of public transportation systems that receive FTA funds to develop and implement a Public Transportation Agency Safety Plan (PTASP) under (49 U.S.C. § 5329(d)), Final Rule (49 C.F.R. Part 673). The transit agency is to self-certify and submit their plan to their State Safety Oversight (SSO), U.S. Department of Transportation (DOT) and the Metropolitan Planning Organization (MPO) in lieu of a State Safety Oversight in Indiana. This plan must be approved by the Board of Directors, CEO, or the highest accountable executive annually.

#### DISCUSSION:

PTASP is a formal, top-down, organization-wide approach to managing safety, risk and assuring the effectiveness of a transit agency's safety practices and culture. Revisions include the following systematic procedures to.

- Establish a Safety and Security Committee, convened using an equal number of frontline employee and management representatives. 50% Labor and 50% Management will chair the committee. Duties include responsibility for identifying safety deficiencies, recommending, and analyzing the effectiveness of risk-based mitigations or strategies to reduce consequences identified in the agencies' safety risk assessment. SSC committee approves the PTASP and establishes performance targets for risk reduction.
- Develop, and add to their agency safety plan, a risk reduction program for transit operations to improve safety by reducing the number and rates of accidents, injuries, and assaults on transit workers based on data submitted to the national transit database.
- Require personnel to meet the existing safety training requirements of PTASP and front-line personnel to complete de-escalation training.
- Added content to include safety measures for riders and transit workers during public health emergencies. Agency will self-certify; plans are consistent with the Center for Disease Control guidelines to minimize exposure to infectious disease.
- Agency Safety Plan includes performance targets based on the safety performance measures established in the National Public Transportation Safety Plan.

**ALTERNATIVES:**

If this plan is not accepted, we will not be in compliance with 49-CFR 673 Public Transportation Agency Safety Plan (PTASP) and the and Bipartisan Infrastructure Law changes to 49 U.S.C § 5329 (d) as required by U.S. DOT and the FTA.

**FISCAL IMPACT:**

Failure to comply with this requirement subjects a recipient to a range of FTA enforcement options depending upon the circumstances, including, but not limited to, actions authorized by 49 U.S.C. § 5329(g) and 2 CFR §§ 200.339-.340. Penalties may include a recipient being ineligible to receive FTA grant funds until the recipient satisfies the requirements or FTA imposing more frequent reporting requirements until the recipient achieves compliance.

**DBE/XBE DECLARATION:**

N/A

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Service Committee on June 16, 2022.